

EAST HERTFORDSHIRE DISTRICT COUNCIL

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held in the Council Chamber, Wallfields, Hertford on Wednesday 14th December, 2016 at 7.00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Dated this 1st day of December 2016

Head of Legal and
Democratic Services

Note: Prayers will be said before the meeting commences. Those Members who do not wish to participate will be invited to enter the Chamber at their conclusion

AGENDA

1. Chairman's Announcements

To receive any announcements.

2. Minutes (Pages 7 - 14)

To approve as a correct record and authorise the Chairman to sign the Minutes of the Council meeting held on 19 October 2016.

3. Declarations of Interest

To receive any Members' declarations of interest.

4. Petitions (Pages 15 - 16)

To receive any petitions.

5. Public Questions

To receive any public questions.

6. Members' questions

To receive any Members' questions.

7. Executive Report - 25 October 2016 (Pages 17 - 24)

To receive a report from the Leader of the Council and to consider recommendations on the matters below:

- (A) Walkern Conservation Area Character Appraisal and Management Plan

Minute 417 refers

- (B) Sustainability Appraisal of the Strategic Spatial Options for the West Essex and East Hertfordshire Housing Market Area, September 2016

Minute 418 refers

- (C) East Herts District Plan – Interim Duty To Co-operate Compliance Statement

Minute 419 refers

- (D) East Herts District Plan – Interim Consultation Statement

Minute 420 refers

- (E) Air Quality Planning Guidance, October 2016

Minute 421 refers

8. Executive Report - 6 December 2016

To receive a report from the Leader of the Council and to consider recommendations on the matters below:

- (A) Hertford Conservation Area Appraisal and Management Plan

Note – item deferred.

(B) Braughing Conservation Area Appraisal and Management Plan

Minute 465 refers

(C) External Auditor Appointment

Minute 466 refers

(D) Risk Management Strategy - Update

Minute 467 refers

9. Development Management Committee

(A) Minutes - 9 November 2016_(Pages 25 - 36)

Chairman: Councillor T Page

(B) Minutes - 7 December 2016

10. Health and Wellbeing Scrutiny Committee: Minutes - 15 November 2016
(Pages 37 - 44)

Chairman: Councillor S Cousins

11. Audit and Governance Committee: Minutes - 23 November 2016 (Pages
45 - 54)

Chairman: Councillor M Pope

12. Corporate Business Scrutiny Committee: Minutes - 29 November 2016

13. Calculation of Council Tax Base 2017/18 (Pages 55 - 62)

*To consider a report of the Executive Member for Finance and Support
Services*

14. Motions on Notice

To receive Motions on Notice.

DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:
 - fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

Public Attendance

East Herts Council welcomes public attendance at its meetings and will provide a reasonable number of agendas for viewing at the meeting. Please note that there is seating for 27 members of the public and space for a further 30 standing in the Council Chamber on a “first come first served” basis. When the Council anticipates a large attendance, an additional 30 members of the public can be accommodated in Room 27 (standing room only), again on a “first come, first served” basis, to view the meeting via webcast.

If you think a meeting you plan to attend could be very busy, you can check if the extra space will be available by emailing committee.services@eastherts.gov.uk or calling the Council on 01279 655261 and asking to speak to Democratic Services.

Audio/Visual Recording of meetings

Everyone is welcome to record meetings of the Council and its Committees using whatever, non-disruptive, methods you think are suitable, which may include social media of any kind, such as tweeting, blogging or Facebook. However, oral reporting or commentary is prohibited. If you have any questions about this please contact Democratic Services (members of the press should contact the Press Office). Please note that the Chairman of the meeting has the discretion to halt any recording for a number of reasons, including disruption caused by the filming or the nature of the business being conducted. Anyone filming a meeting should focus only on those actively participating and be sensitive to the rights of minors, vulnerable adults and those members of the public who have not consented to being filmed.